



CODE OF ETHICS

Juraj Dobrila University of Pula





INTRODUCTION

The Juraj Dobrila University of Pula (hereinafter: the University), conscientiously and consistently fulfilling its social mission, promoting and improving academic integrity and academic freedom, with the aim of promoting the principles of ethical and professional excellence in all areas of joint and individual activity, adopts this Code of Ethics.

The University Code of Ethics is a set of principles in the field of morality and professional ethics as guidelines for professional work and public action of all members of the university community. All members of the university community shall be guaranteed to act in accordance with the capacities and freedoms to the extent that they do not restrict the freedom of others.

All members of the university community in the performance of their activities are obliged to preserve the reputation and dignity of their profession and the University as a whole, and are obliged to treat other members of the university community responsibly and ethically.

The University introduces all members of the university community to the Code of Ethics.

Ignorance or misunderstanding of ethical standards does not justify unethical behavior.

GENERAL PROVISIONS

1.

The Code of Ethics contains standards of conduct adapted to the needs of the University with regard to morally justified and morally unacceptable behavior, respecting the principle of freedom of scientific and artistic creativity and preserving the dignity and reputation of the University.

All members of the university community adhere to the highest ethical values of honesty, fairness, responsibility, credibility and interpersonal respect.

2.

The Code of Ethics does not prescribe the rights, obligations and responsibilities of persons or procedures that would be a substitute for civil, criminal, administrative or disciplinary (disciplinary) proceedings governed by legal regulations or norms of the University and its constituents.

The opinion adopted according to the principles of the Code of Ethics acts by its authority and serves to promote ethical conduct at the University. It is not binding on other bodies and is not an administrative act. If, in accordance with the Statute of the University, a violation of the Code of Ethics entails disciplinary responsibility, insofar as a general act can determine in which cases the opinion of the competent ethics committee will be sought in disciplinary proceedings.

3.

The Code of Ethics uses the following terms:

- 'members of the university community': all persons who teach, engage in scientific and/or artistic work, cooperate in the performance of scientific, artistic and artistic-scientific programmes, persons studying and persons working and acting in the framework of joint services, regardless of the type and duration of the contract under which they exercise their rights and obligations at the University;
- "members of the academic community": all persons conducting classes, artistic work, scientific research activities and mentoring activities at the University;
- "teacher": all persons conducting classes, regardless of the title and type and duration of the contract on the basis of which they hold classes;
- "students": all persons involved in educational programs at the University, regardless of their status.



BASIC PRINCIPLES AND RULES

4.

Academic freedom

Academic freedom is a fundamental condition and characteristic of the teaching process, scientific research, artistic work and scholarships. The University supports and protects the freedom of scientific and artistic creativity, the acquisition and distribution of knowledge, and the freedom of opinion and expression, and the right to examine and critique social values and structures in the spirit of responsible and honest search for truth.

Members of the university community shall be guaranteed the right to autonomous action, unhindered professional development and training according to personal capabilities and plans. All members of the university community have obligations and responsibilities towards others in terms of fair, honest and impartial conduct and acceptance of criteria of excellence in all areas in order to achieve the common good of the university community.

5.

Professional behavior

The actions of members of the university community must be guided by the principles of objectivity, conscientiousness, correctness, dialogue, kindness and prudence. They should carry out their obligations to other members of the university community responsibly, conscientiously, ethically and professionally. Respect for expertise and excellence and continuous professional development are emphasized. The exclusive criterion of evaluation and advancement may be expertise, ability and professional merits, as well as competence and results in the performance of a certain type of activities, jobs and tasks.

All members of the university community are expected to act in the spirit of common goals and participate in non-university activities that will not conflict with their professional obligations at the University and will not harm the reputation of the University.

6.

Human rights

All members of the university community are guaranteed the right to privacy, respect for personality and all human rights guaranteed by the Constitution and laws of the Republic of Croatia.

Members of the university community have all the rights deriving from respect for life, integrity and dignity, privacy and autonomy of action at the University. All members of the university community are guaranteed the right to unhindered professional development and training in accordance with personal wishes, needs and beliefs.

7.

Equality and fairness

The action of members of the university community should comply with the principles of equality and fairness, so that no forms of discrimination, abuse, harassment or exploitation are permitted. Members of the university community shall under no circumstances abuse the personal authority, authority of another person or institution for personal purposes, nor shall they allow personal interests and relationships to influence objective judgment or ethical and professional performance of prescribed obligations.



All members of the university community should have equal conditions for achieving work and professional obligations, expressing their abilities and advancement.

UNACCEPTABLE BEHAVIOR

8.

Discrimination

At the University, any form of discrimination (direct and indirect) according to religious, ethnic and national affiliation, language, race, gender, sexual orientation, lifestyle, property status, origin, family and marital status, pregnancy, family obligations, age, disability, physical appearance, political affiliation and health status are unethical.

Members of the university community shall not be subject to prejudice that may lead to objectivity or discrimination.

9.

Harassment

At the University, any kind of harassment (direct and indirect) based on religious, ethnic and national affiliation, language, race, gender, sexual orientation, lifestyle, property status, origin, family and marital status, pregnancy, family obligations, age, disability, physical appearance, political affiliation and health status are unethical.

The term harassment implies any inappropriate behavior that constitutes a violation of personal dignity, interferes with the performance of work obligations or reduces the quality of life of the person towards whom it is directed, that is, inappropriate behavior that contributes to the creation of unpleasant, hostile work and educational circumstances, leads to intimidation, insults and humiliation.

PROFESSIONAL RIGHTS AND RESPONSIBILITIES

10.

In addition to adhering to the basic principles and rules of the Code of Ethics, teachers should also act in accordance with the principles related to their professional teaching duties:

- ensure and maintain the accuracy, precision and exemplary nature of the content of the object entrusted to it, conveying contemporary knowledge and interpretations of scientific and artistic achievements;
- ensure and maintain the appropriate position of the subject entrusted to it within the complete programme of study;
- offer all students equivalent opportunities that guarantee everyone equal progress and acquisition of the necessary knowledge, skills and abilities, contributing to the overall development of students;
- topics that may be particularly sensitive for some students for any reason should be addressed openly but cautiously;
- ensure that students are evaluated and evaluated on the basis of fairness, objectivity, transparency, timeliness and the public;
- respect the dignity of fellow teachers in the teaching process, as well as the goals, strategies and standards of teaching;



refrain from any conditionality on attending and/or admission to an exam not provided for in the study programme, and in particular from imposing conditions which bring economic and other benefits to the teacher;

consider the opinion and assessment of students about their work in teaching in order to improve the quality of the teaching process.

11.

In addition to adhering to the basic principles and rules of the Code of Ethics, members of the academic community in the performance of scientific, artistic and professional activities should act in accordance with the principles of scientific research and artistic integrity, openness and honesty:

apply in scientific research and artistic work the principle of conscious consent on the basis of appropriate information of participants or those who care for them;

adequately protect the rights and dignity of all who participate as respondents and other participants in scientific research and artistic work;

avoid deviation from accepted procedures that may lead to unnecessary risk or physical or psychological injury to people, animals or the environment.

12.

Members of the university community, and especially of the academic community, may not intentionally or tendentiously misinterpret the results of their achievements of scientific research and artistic work in publishing or informing the public. It is completely unacceptable to invent, falsify and transcribe data, results and interpretations of scientific research work.

Participants in scientific research and artistic work guarantee for the originality of published works and works of art whose authorship is attributed to them, as well as for accuracy, honesty and honesty in presenting and stating information on the origin of the ideas and citations used in the work. It is completely unethical any plagiarism, appropriation and rewriting of works and ideas, texts, data, experiments, projects on any scale, from any source. It is completely unethical to invent and rewrite letters of recommendation and inaccurately present academic achievements.

13.

It is not ethical for members of a university community to seek or receive gifts, or encourage gifts for which there is a prudent assumption that it will indirectly or directly affect the objectivity or fulfillment and compliance with professional obligations. Corruption is considered to be any attempt to receive and give gifts in money or in kind for the purpose of directly influencing objectivity or fulfilling and respecting professional obligations, rights and duties.

Any form of conflict of interest is considered unethical, so that any non-university activity does not affect the professional obligations of a member of the university community. Conflicts of interest can come to the fore due to family, friendly and antagonistic relationships.

Relatives of members of the university community shall not be in a privileged position towards other persons of the same or greater expertise.



14.

The educational, scientific, artistic and administrative activities at the University are public, transparent and open. The rules and provisions, as well as the procedures and results of all forms of action at the University must be precise, clear and accessible.

All members of the university community are obliged to protect the confidentiality of those data marked with such data on the basis of special regulations, in order to protect the human rights of members of the university community, i.e. for the interests of the University.

The University is a public and social institution that operates for the benefit of society, and supports the right of members of the university community to publicly appear in the media and the public and freely express their views regarding teaching, scientific research and artistic activity, in accordance with this code of ethics.

15.

The University supports and protects all rights of students arising from the laws, regulations of the University and ethical norms of conduct and action, in particular the right to actively participate in the educational process, the right to protection from violence, discrimination and harassment, the right to equality and fairness, the right to the protection of personal data.

Unethical behavior includes, but is not limited to, all actions aimed at gaining an undeserved result when testing knowledge, skills and abilities in the educational process, whether in writing or oral form: copying, plagiarism, falsifying exam results and test materials; duplication and modification without permission, intentional destruction of other people's work, deliberate obstruction of access to literature and other didactic materials and information.

Particularly unethical behavior is considered to be the public presentation of unverified and inaccurate data about other students, i.e. members of the university community, the use of computer systems and databases without permission, the transcribing of other people's texts or parts of texts, data, experiments, projects, etc. from any source.

16.

All members of the university community are invited to take care of the interests of the University in the spirit of academic freedom and ethical principles, fostering responsibility towards the university community as a whole and each of its members.

Unethical behavior includes, but is not limited to:

abuse of office or reputation at the University for the purpose of gaining personal gain or to the detriment of objective professional criteria,
knowingly disrupting the activities of the University for the purpose of acquiring personal gain or to the detriment of objective professional criteria,
encouraging other members of the university community to disrespect university rules and customs, the use of university assets and/or intangible rights to gain personal, commercial or political gain.



UNIVERSITY ETHICS COMMITTEE

17.

The Ethics Committee of the University takes care of the implementation and compliance with the Code of Ethics, gives interpretations of the Code of Ethics and conducts the procedure for determining violations of the Code of Ethics.

The Ethics Committee consists of one member from each constituent unit of the University, one member from the ranks of students and one member from the joint services. The term of office of the members shall be four years and may be re-elected. The Ethics Committee elects the President from among its members for two years.

The Ethics Committee may propose to the Rector the appointment of ad hoc Commissions.

The procedure before the Ethics Committee, its work and the manner of appointing ad hoc commissions are regulated in more detail by the Rules of Procedure of the Ethics Committee.

18.

The Code of Ethics was adopted at the 14th session of the Senate of the Juraj Dobrila University in Pula on the day November 19, 2008, and effective on the eighth day after its announcement on the notice board.

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R e c t o r:

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